



# Viderity Grant Proposal Management Solution

## Modernizing grants programs to increase efficiency and impact

Grants are one of the federal government's ways to fund ideas and projects to provide public services and stimulate the economy. Fundamentally, grants are investments in our future and well-being as a nation. As our government looks for ways to reduce spending, a focus should be placed on funding what works—and this requires deep visibility into the impact of grants.

In addition to better visibility, many grants programs are striving for greater efficiency in managing grants throughout the life cycle. The pre-award process, for example, can generate a lot of documentation that is difficult to organize and track. Traditional approaches to managing this process often involve extensive paper files, spreadsheets,

or inefficient stove-piped systems with no financial integration. There is no centralized repository for grant-related documentation, making collaboration and sharing difficult, and leading to inefficient business processes. Streamlining grants proposal management processes requires modern technology and standardized procedures that can drive increased accountability and transparency.

### How we can help

The Viderity Grants Proposal Management Solution can help you improve the efficiency of managing grants programs and drive greater impact from your grant investments. We combine state-of-the-art technologies with leading practices based on many years of practical experience helping

organizations modernize their grants programs. The solution includes financial management capabilities in SAP Grantor as well as document management, security and records management technologies from OpenText.

Automation is used to enhance efficiency, including business process automation and an automated Grants.gov interface to receive application packages. The result is consistent, organized grant files with reportable data and streamlined workflows that can help increase productivity as well as improve accountability, consistency, and reliability throughout the grants life cycle.

Figure 1. The Viderity Grant Proposal Management Solution is designed to address key grant life cycle activities.

Pre-Award	Award	Post-Award	Closeout
One Shared Grant File Document/Content Management—Workflow, versioning, archiving, audit trail reporting capabilities			
<ul style="list-style-type: none"><li>• Develop Request for Proposal</li><li>• Workflow: Route Request for Proposal for approval</li><li>• Receive application forms and data</li><li>• Panel review scorecard</li><li>• Track eligibility and application status</li></ul>	<ul style="list-style-type: none"><li>• Create award documents</li><li>• Workflow: Route award document for approval</li><li>• Track award status</li></ul>	<ul style="list-style-type: none"><li>• Track and record budget revisions</li><li>• Financial oversight through financial system integration</li><li>• Activity and task tracking</li></ul>	<ul style="list-style-type: none"><li>• Grant closeout checklist tracking</li><li>• Track closeout status</li><li>• Disposition of records</li></ul>

Integration with Your Grants Systems

An automated interface with your other Grant systems allows you to receive standard federal application forms and attachments, as well as to extract data from the standard forms into a repository for further analysis. This eliminates the need for manual tracking of application data and helps increase staff efficiency while promoting a paperless environment. Your staff can easily report on application data and the latest status of each grant application.

Financial system integration

SAP Grantor provides a central platform for managing the business processes related to planning, selecting, and managing your grant programs. It gives key stakeholders access to the latest financial and grant data. The integrated OpenText document management system provides a single shared repository for storing and managing grant-related documentation. The repository integrates with SAP Grantor to make digital assets available within enterprise business processes and helps increase financial oversight and proactive monitoring.

Business process automation and activity tracking

The system automates key business processes, enabling faster approvals through electronic routing. It includes preconfigured workflows for RFA approvals and awards, promoting consistent business practices and efficiency. Additionally, activity tracking functionality allows for tracking of due dates for key grant activities, and sends notifications to help keep grant activities on schedule and to promote accountability.

Panel review scorecard

A panel review scorecard improves efficiency by collecting reviewer scorecards and simplifying communication and collaboration. Automatic compilation of reviewer scores through reporting features saves time and can accelerate the pre-award process.

Access control, security, audit, and records management

Advanced security features can help you control user access to the searchable repository down to the document level and provide documented proof of access controls and versioning. Permission to access content can be granted based on user roles, making it

easier to systematically control the maintenance and disposition of grant records. An audit trail of user access to electronic documents also simplifies compliance.

Maintaining electronic files in the OpenText repository makes it possible to manage the documents according to records management disciplines. Sensitive data can even be encrypted using built-in encryption capabilities, and documents can be archived, preserved, or destroyed based on agency needs.

These features can not only simplify compliance and reduce the risk of data breach or data loss, but also enable greater efficiency in managing documents and greater transparency throughout the award life cycle.

Potential benefits of the solution can include:

- Business process efficiencies from leading practices that are built into the solution
- Improved accountability and transparency
- Better financial oversight through enhanced visibility
- Improved management and data reporting
- Reduced risk
- Improved security and records management
- Faster approvals through preconfigured workflows

## Reporting

With all of this application and award data at your fingertips, you can generate reports using OpenText WebReports, as well as other reporting tools such as Business Objects. You can even visualize the data to find trends and patterns.

Reporting features can help expand management oversight of internal grant operations and provide stakeholders with key grant information how and when they need it.

## About Viderity

Viderity is a management consulting, technology services and outsourcing company, serving clients in both the government and commercial sectors. Combining experience and comprehensive capabilities across multiple industries and business functions, and extensive research on the world's most successful organizations, Viderity collaborates with clients to help them become high-performance businesses and governments. Viderity's home page is [www.viderity.com](http://www.viderity.com)

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